**Order No. 108/2023**

**of the Director of the Historical Museum of the City of Krakow**

**of 11/06/2023**

**on: introduction of terms and conditions of visiting, and of booking and selling tickets to exhibitions at the Oskar Schindler Emalia Factory Branch**

Acting under § 13.2.9 of the Statutes of the Historical Museum of the City of Krakow adopted with the Resolution of the Council of the City of Krakow No. CVI/2888/23 of March 22, 2023 amending the Resolution
No. CXV/3055/18 on establishing the Statutes of the Historical Museum of the City of Krakow , I hereby order
as follows:

**§ 1**

As of November 13, 2023, I hereby introduce:

1. the Terms and Conditions of visiting exhibitions at the Oskar Schindler Emalia Factory Branch – as set forth in Annex No. 1 to this Order,
2. the Terms and Conditions of selling tickets to exhibitions at the Oskar Schindler Emalia Factory Branch
- as set forth in Annex No. 2 to this Order,
3. the Terms and Conditions of booking tickets to the Oskar Schindler Emalia Factory Branch – as set forth in Annex No. 3 to this Order.

**§ 2**

1. I instruct the Branch Manager of Oskar Schindler Emalia Factory Branch, in consultation with the Promotion Department, to update the terms and conditions specified in § 1 above on the Museum's website.
2. I instruct the Information Technology Department, in accordance with the contents of the terms and conditions specified in § 1 above, to update the booking and ticketing system for the Oskar Schindler Emalia Factory Branch and the Memorial Trail.
3. I instruct the Promotion Department, the Visitor Service Centre and the Communications Department to inform about the changes resulting from the terms and conditions specified in § 1 above on the Museum's website, interested visitors directly, and on the Museum's social media.

**§ 3**

I entrust the Branch Manager of the Oskar Schindler Emalia Factory Branch with the supervision of the proper implementation of this Order, at the same time instructing them to immediately notify any possible problems arising from the implemented change.

**§ 4**

* + - 1. As of 11/13/2023, I revoke Director Order No. 98/2022 in its entirety.
			2. The order enters into force as of the date of issue.

**Recipients:**

Oskar Schindler Enamel Factory Branch - the original copy

Other organisational units of the Museum

a/a